

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: CR/472/10/21

BOX 1

DIRECTORATE: Corporate Resources **DATE:** 6 October 2021

Contact Name: Jamie Cockett **Tel. No.:** 01302552810

Subject Matter: Replacement of the Campus Core Network switches

Current Situation

The core switches are a high capacity network switches positioned in the backbone of the physical network. This serves as a gateway to other services, WAN (Wide Area Network), Internet, PSN (Public Services Network), Data Centre and various other Services

The core network consists of 2x multilayer switches located at the Civic Office. These were installed in 2012 prior to the opening of the building. These consist of 2 chassis each with a total of 9-line cards slots, each chassis is populated with line card with different purposes and connections types. These line cards are now coming End of Life (EOL), Cisco will cease producing critical security patches, feature updates, hotfixes or hardware support past the EOL dates.

BOX 2**DECISION TAKEN**

Purchase replacement Core switches – 2x 9606

These switches are to replace the existing end of life equipment, with increased throughput and port bandwidth, this solution has been sized for future growth.

Following soft market testing the cost for the replacement Core switches is £123,184.23. This will be drawn down from capital Q2567 Essential Technology. This will be procured through the Network Services 2 Framework via Crown Commercial Services and directly awarded to Virgin Media.

BOX 3**REASON FOR THE DECISION**

Current equipment is End of life with the manufacturer, this means no software patches for increased functionality, critical security fixes, which would make us susceptible to cyber-attacks. It may also be difficult to source spare parts which will result in increased downtime.

New hardware would increase core network speed through which in turn would aid working from home and any agile working initiatives.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Option 1 – Do nothing

Do nothing is not recommended. Leaving the current switches in situ would put us at risk for security vulnerabilities as the vendor no longer produces security patches for any future exploits found. We would also have no access to new functionality and the hardware would limit any future expansion.

Option 2 – Purchase 2x 9407 Switches

This option was rejected, although we will have software and critical security fixes, these switches would be on par to our current setup but would limit any future growth.

Option 3 – Purchase 4x 9500 Switches

This option was rejected, although we will have software and critical security fixes, these switches would be on par to our current setup and further switches would have to be purchased for further growth.

BOX 5

LEGAL IMPLICATIONS

1. Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do.
2. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.
3. The report author has advised that the new contract will be directly awarded to Virgin Media using the Network Services 2 Framework via Crown Commercial Services.
4. Framework arrangements are set up in accordance with EU procurement rules and allow the purchase of the services without the need to run a separate tender provided the contracting council is named clearly in the Official Journal of the European Union advert as being one of the contracting authorities able to access the Framework.
5. The Council must adhere to strict compliance with the rules of the Framework including being satisfied that a direct award can be made in this if the award is to be compliant with the Public Contracts Regulations 2015.
6. The decision maker should be comfortable that the benefits of utilising the framework are consistent with any inherent risks within the process.

7. Following contract signature, the project manager should be completely familiar with the contractual terms in order to protect the interests of the Council and enforce any terms as and when necessary.

Name: Phil Crawley Signature: By E-mail Date: 12 October 2021

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

As stated, capital budget is available on scheme code Q2567 and this expenditure has been projected at quarter 2 monitoring.

Name: ___Paul Holgate Signature: ___By e-mail Date: ___13/10/2021

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

Procurement Implications

As per the body of the report the Crown Commercial Service Network Services 2 framework is a compliant route to market to procure Core Network Switches. Any exercise carried out under such an agreement must be completed in line with the framework guidance and instructions. Early engagement with the procurement team is required

Name: _Andrea Gater_____ Signature: [REDACTED] _____ Date: __07/10/21_____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

There are no known equality implications.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

Not replacing this technology would leave the council at risk both from security vulnerabilities and risk of extended downtime due to the age of the current equipment and with possible issues sourcing spare parts.

BOX 10

CONSULTATION

BOX 11

INFORMATION NOT FOR PUBLICATION

It is in the public's interest to be aware of this decision under the Freedom of Information Act 2000.

Name: Holly Blake Signature H.Blake Date: 18.10.21

Signature of FOI Lead Officer for service area where ODR originates

BOX 12

BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR **NO**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Julie Grant Signature:



Date: 15/10/21

Assistant Director of Customers, Digital & ICT

Does this decision require authorisation by the Chief Financial Officer or other Officer

No

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.